

## Bid Requirements for Kingdom Arts & Sciences Tournament

Date: Second Weekend in April (or as close as possible)

Bid sheet can be found at [https://www.outlands.org/images/kingdom-library/events/Kingdom\\_Event\\_Proposal\\_2014.pdf](https://www.outlands.org/images/kingdom-library/events/Kingdom_Event_Proposal_2014.pdf)

1. Minimum Requirements
  - a. Indoor hall large enough to hold 30 - 40 rectangular 6-foot tables.
  - b. 30 - 40 6-foot rectangular tables and chairs (20-30 8-foot tables can be substituted)
  - c. Climate controlled
  - d. Available electricity
  - e. Additional room for those who are not competing to mingle
  - f. Area for Court (may be the same as 1e above)
  - g. Royal Room- Small room for the Crown to conduct business and change. Possibly shared with Territorial B&B's
  - h. Site that allows alcohol tasting (or a plan on how to handle it off site)
  - i. A performing arts area that is separate from the noise in main room.
  - j. Small judges' room for the judges to meet and discuss scores privately.
  - k. Expected attendance 100-200 people
  - l. On-site lunch for the judges.
  - m. Food (donation lunch, or catered, or near access to restaurants)
2. Optional
  - a. Additional classrooms for classes
  - b. Separate rooms for Crown & Territorial Baron/Baroness
  - c. Ample indoor or outdoor areas for martial classes
  - d. Fireproof areas for glass, jewelry, blacksmithing (indoor or outdoor)
  - e. Feast
3. Responsibilities
  - a. Local group responsible for
    - i. Facility and Tables
    - ii. Advertising
      1. OH Article for February, March & April
      2. Facebook Event
      3. Event page on Group's website etc. up in January to include link to KMOAS Judge/Competitor registration page
      4. Kingdom Calendar event linked to Group's webpage in January
      5. Promotion on Social Media and "Kingdom of the Outlands" Facebook Page
    - iii. Site setup and take down
    - iv. Gate
    - v. Feast (if desired)
    - vi. Judges' lunch.
  - b. Kingdom MOAS Office is responsible for the
    - i. Advertisement for Judge/Competitor recruitment
    - ii. Table arrangement
    - iii. Schedule
    - iv. Registration of Judge/Competitor
    - v. The judging of the competition.